CITY OF OKANOGAN
COUNCIL MINUTES

March 1, 2022

CALL TO ORDER

The Virtual Meeting of the Okanogan City Council was called to order by Mayor Culp at 7:00 p.m. through zoom.

The following were:

Present: Mayor Culp Councilmembers: Wayne Turner, Greg Oyler, Lisa Bauer, Patricia Stanton, Denise Varner, Eric Lind @ 7:05 and Rob Gillespie @ 7:13.

Also Present: Clerk Treasurer Amber Scott, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Public Safety Director Jeremy Patrick, Building Official/Permit Administrator Bryan Forbus and Sheriff Tony Hawley.

Mayor Culp announced that Councilmember Gillespie might not be in attendance due to plumbing issues. Stanton moved, seconded by Bauer to excuse Councilmember Gillespie.

Excused: Gillespie

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Culp asked if there were any alterations to the Agenda or Consent Agenda. Turner moved, seconded by Oyler to approve the Agenda and Consent Agenda as presented. Mayor Culp asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of February 15, 2022 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 51959 through 51985 dated March 1, 2022 in the amount of $37,627.41, Payroll Checks numbered 51892 through 51906 and 51944 through 51958 in the amount of $102,783.51 for February 2022, a

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Debit Card Transaction dated February 28, 2022 in the amount of $419.15 and a Cash Management Service Fee dated February 28, 2022 in the amount of $35.00 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Culp opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report and in addition reviewed the following:

- Performed removing arsenic removal media and installed new media.
- Performed removal of the library entryway awning, getting quotes for a new one.
- Performed Maintenance II interviews and offered the job to an applicant.

Building Official/Permit Administrator Bryan Forbus submitted a written report and reviewed his report.

Sheriff's Department submitted a written report and in addition reviewed the report and answered Councilmember's questions.

- Explained House Bill #1719 and #1735; both passed the senate.
- Escorting the Okanogan Girls Basketball team through town about 9 am tomorrow; they are going to State B Basketball in Spokane.

Clerk's Office submitted a written report.

- Offered the temporary part-time job to Jenny Kruse.
- Sent out Lifeguard letters to all former lifeguards.
- City Hall windows have been installed.

Public Safety Director Jeremy Patrick submitted a written report and in addition reviewed the following:
Fire Department:

- Have New Committee: Recruitment Committee
- In addition to my report, 1 more Fire Alarm and 1 medical

Code Enforcement: Nothing new to report.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

WSDOT Local Agency Agreement/Local Agency Federal Aid Project Prospectus
Mayor Culp asked Public Works Director Shawn Davisson to introduce WSDOT Local Agency Agreement/Local Agency Federal Aid Project Propectus.

Varner moved, seconded by Bauer to authorize Mayor Culp sign the WSDOT-Local Agency Agreement and Local Agency Federal Aid Project Prospectus for the Oak Street Improvements.

There was a brief discussion.

Vote on the motion.

Ayes: Turner, Gillespie, Stanton, Lind, Varner, Bauer and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Pro-Pipe Inc.-additional services agreement
Mayor Culp asked Public Works Director Shawn Davisson to introduce Pro-Pipe Inc., additional services agreement.

Gillespie moved, seconded by Lind that the City of Okanogan award the additional work in the amount of $13,113.20 for Sanitary Sewer Cleaning and Video Inspection to Pro-Pipe Inc.

There was a brief discussion.

Vote on the motion.

Ayes: Gillespie, Stanton, Lind, Varner, Bauer, Oyler and Turner

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Appointment to Board of Adjustment
Mayor Culp appointed Roxanne Best to Position No. 1 for the Board of Adjustment.

Varner moved, seconded by Gillespie to confirm Roxanne Best to position No. 1 for the Board of Adjustments for a complete term expiring January 2, 2023.

There was a brief discussion.

Vote on the motion.

Ayes: Stanton, Lind, Varner, Bauer, Oyler, Turner and Gillespie

Noes: None

Motion Carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Culp opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Turner announced:

- What is happening with the wooden nickel project? *Mayor Culp responded: it is still in the works but will need councilmembers help because it will be very labor intensive.*

Councilmember Varner announced:

- The Business and Tourism Committee would like to be involved in the decision with the next ARPA Funds.

MAYOR'S REPORT

Mayor Culp announced:

- The Governor has announced that indoor mask mandate will expire on March 12th, 2022.
- Working on transitioning back to city hall for council meetings; for those of you who feel comfortable doing so.
- Thank you to Wayne Turner for volunteering to be on the Council of Governments.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:52 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

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Jon Culp, Mayor

ATTEST:

_____
Amber Scott, Clerk Treasurer