CITY OF OKANOGAN
COUNCIL MINUTES
May 03, 2022

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Culp at 7:02 pm and all stood for the Pledge of Allegiance.

Present: Mayor Jon K. Culp Councilmembers: Lisa Bauer (attempted to join via ZOOM at 7:03 pm and arrived in person at 7:33 pm), Eric S. Lind, Sr., Greg Oyler, Patricia Stanton, Denise Varner, and Wayne Turner.

Present: Deputy Clerk Treasurer Susan Stewart, Public Safety Director Jeremy Patrick, Building Official/Permit Administrator Bryan Forbus, Public Works Director Shawn Davisson, Okanogan County Sheriff Tony Hawley, City Planner Christopher Johnson via Phone, and Temporary Part-time Clerk I Jenny Kruse.

Excused: Rob Gillespie

Mayor Culp announced Councilmember Gillespie will not be in attendance due to attending his son's Tennis match. Varner moved, seconded by Oyler to excuse Councilmember Gillespie from tonight's meeting.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Culp asked if there were any other alterations to the Agenda and Consent Agenda. Turner moved, seconded by Lind to approve the Agenda and Consent Agenda as presented. Mayor Culp asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no Pre-excused Councilmembers on the Agenda or Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of April 19, 2022 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 52181 through 52212 in the amount of $88,100.66 dated May 03, 2022, a Debit Card Transaction in the amount of $35.00 dated April 29, 2022, a Debit Card Transaction in the amount of $418.39 dated April 29, 2022, and April 2022 Payroll Checks numbered 52099 through 52116 and 52167 through 52180 and Direct Deposit Transmittals for a total of $113,747.71 were approved with the Consent Agenda.

DRAFT

PUBLIC COMMENT

Mayor Culp opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Public Works Director Davisson submitted a written report. In addition, he announced the following:

- Received notification from the Washington State Department of Health that the water system is substantially in compliance with applicable drinking water requirements; there are three categories of which green is the best, which is where the city's system is
- Performed opening Legion Park restrooms and showers and all is going well except for a fire in the Women's restroom (that appeared to be a warming fire)
- Performed installing new entryway awning at the Okanogan Library
- Announced newly hired Public Works Maintenance II, Jovany Figueroa's will be leaving the city next week to accept a job he couldn't refuse

Public Safety Director Patrick submitted a written report. In addition, he reported the following:

- Met with the owner of the Blue Mountain Motel to address code issues, in addition to sending letters with the issues to both the owner and tenants last Friday: Since Friday, April 29, 2022, 4-5 of 11 locations are already showing improvements
- Continuing to respond to complaints and will be mailing additional letters to property owners with code issues
- Received a complaint about a property on Monroe Street and currently in the process of addressing the concerns
- After discussions with Mayor Culp, it was decided the priority is 2nd Avenue for code enforcement issues and working out from there

Building Official/Permit Administrator Forbus submitted a written report. In addition, he reviewed the information in his report, answered questions, and added that he has issued 8 permits in April and 22 permits year to date.

Okanogan County Sheriff's Office submitted a written report. In addition, Sheriff Hawley reviewed the information in the report and answered questions.

Turner asked Sheriff Hawley if the Okanogan County Jail is still under booking restrictions

Sheriff Hawley reported that they are still under restrictions mainly due to staffing issues and are on a case-by-case basis. However Public Safety risks then they will go to jail.

Planner Johnson announced Planning staff has been working on multiple grants for the city, these include:

- Second Avenue North Levee Grant
- Required Shoreline Master Program Update Grant
- Watercress Springs "Surface to Ground" water right transfer project

Clerk's Office submitted a written report.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda or Consent Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business on the Agenda.

NEW BUSINESS

Memorandum of Agreement between Confederated Tribes of the Colville Reservation and City of Okanogan-Salmon Creek Channel Realignment
City Planner, Christopher Johnson

Planner Johnson introduced the Memorandum of Agreement between Confederated Tribes of the Colville Reservation and City of Okanogan Salmon Creek Channel Realignment and provided the following background information.

- Carlson's property erosion damage from 2018 Conconully Reservoir
- Disabled Carlson's well and destroyed an outbuilding
- City of Okanogan was requested to act as the Local Sponsor to apply for construction funding through the Wells Dam Tributary, HCP Committee
- Staff presented the project in April and has received notice of an award offer of approximately $62,000.00
- Staff has worked with Wells Dam Tributary HCP Committee to develop an Agreement for award of the funds for completion of the restoration project that includes funding to cover estimated time required by the Planner and the Clerk to facilitate payment and complete reporting
- The City of Okanogan will have no long-term obligations to maintain or monitor the work area
- Staff will coordinate with the Tribes to process pay requests and will provide a short closing memorandum to Wells Dam Tributary HCP Committee once the project has been completed

Varner moved, seconded by Turner to move to authorize Mayor Culp to accept the funding award offered by the Wells Dam Tributary HCP Committee to complete the restoration work proposed adjacent to 1085 Monroe Street and direct Staff to complete such agreements as may be required to facilitate this

project being completed in partnership with the Confederated Tribes of the Colville Reservation.

There was a brief discussion on the location.

Vote on the motion:

Ayes: Stanton, Lind, Sr., Varner, Oyler, and Turner

Noes: None

Motion Carried: 5 Ayes: 0 Noes

Sole Source Consultant- Shoreline Master Program update, per Department of Ecology requirement, City Planner, Christopher Johnson

Planner Johnson introduced the Shoreline Master Program Update, Sole Source Request with Highland Associates, per Department of Ecology requirements.

Planner Johnson pointed out that the funding agreement requires the city to enter a contract with a selected consultant and prepare a sub agreement in accordance with the scope of work in this agreement. City of Okanogan Staff and Town of Winthrop staff have reached out to their respective contracted engineering firms to solicit proposals for work needed to complete the update. Neither firm was interested in completing the need work. Highlands Associates is currently under contract to finish updates for several communities in the county based on meetings with them, Staff for Winthrop and Okanogan are proposing to contract directly with Highlands Associates to complete multiple aspects of the project.

Planner Johnson reported Staff submitted and was approved earlier in the year to accomplish this required task. We received $11,000.00 in funding, which is welcome but not sufficient to get the work completed. Staff is working with the Town of Winthrop Planner, Rocklynn Culp to pool resources and work with Highlands Associates to complete the required update.

Oyler moved, seconded by Lind, Sr. to authorize Planning staff to coordinate with the Clerk's Office to complete such agreements as may be required to contract with Highlands Associates to complete the required SMP update plan in partnership with the Town of Winthrop.

There was no discussion.

Vote on the motion:

Ayes: Stanton, Lind, Sr., Varner, Oyler, and Turner

Noes: None

Motion Carried: 5 Ayes: 0 Noes

Supplemental Agreement No. 15- Consultant Gray & Osborne Inc.

Public Works Director Davisson introduced the Gray & Osborne, Inc. Supplemental Agreement No. 15 and pointed out there funds in the current budget to support this agreement.

Councilmember Bauer arrived at 7:33 pm.

Lind, Sr. moved, seconded by Oyler to approve the Gray & Osborne, Inc. Amendment No. 15.

There was no discussion.

Vote on the motion:

Ayes: Lind, Sr., Varner, Bauer, Oyler, Turner, and Stanton

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Transportation Improvement Board (TIB) Lower Pine Street Consultant Supplemental Agreement No. 2

Public Works Director Davisson introduced Transportation Improvement Board (TIB) Lower Pine Street Consultant Supplemental Agreement No. 2.

Varner moved, seconded by Bauer to approve the TIB Consultant Supplemental Agreement No. 2 with Gray & Osborne, Inc in the total amount not to exceed $88,000.00.

There was a brief discussion regarding the Archeological aspect of the agreement, which is typical, and they are looking for anything in the ground older than the City of Okanogan being Incorporated.

Vote on the motion:

Ayes: Varner, Bauer, Oyler, Turner, Stanton, and Lind, Sr.

Noes: None

Motion Carried: 6 Ayes: 0 Noes

2022 WSDOT Maintenance Agreement for Street Striping

Public Works Director Davisson introduced 2022 WSDOT Maintenance Agreement for Street Striping and announced the costs are higher than last year's estimates. In addition, he reported out the city added some additional roads, but he is hopefully the estimate is high and the actual costs will be less.

Bauer moved, seconded by Lind, Sr. to authorize Mayor Culp sign the 2022 Maintenance Agreement, JB-3246 with the Washington State Department of Transportation for street striping services.

There was a brief discussion regarding the durability of the paint and how it could last longer, oil-based paint (which is not cost effective or the safest) verse the newer more environmentally friendly paint that is less expensive and easier to clean.

Vote on the motion:

Ayes: Oyler, Turner, Varner, Lind, Sr., Stanton, and Bauer

Noes: None

Motion Carried: 6 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Culp opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Varner announced the following upcoming events:

- 05.21 - Rotary Fishing Derby
- 05.19 - Rotary Steak night at the Agri-Plex to benefit the Okanogan Underground Wrestling Club
- 06.04 - Okanogan Days: Mayor Culp asked her to send an email out about City/Staff interest in building a float
- 09.24 - Okanogan Airport Fly-in

MAYOR'S REPORT

Mayor Culp announced the following upcoming celebration:

- 05.21 from 9:45 am – 1:30 pm: Swimming Upstream: A celebration of friends, family, and fish! presented by Okanogan Land Trust with the City of Okanogan providing picnic tables

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:49 pm

Minutes taken and prepared by Deputy Clerk Treasurer Susan Stewart

APPROVED:

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Jon K. Culp, Mayor

ATTEST:

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Susan Stewart, Deputy Clerk-Treasurer