DEPARTMENT HEAD REPORT
Public Works
February 15, 2022

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Performed monthly water sampling

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed and submitted the 2021 annual biosolids report to DOE
- Performed sewer main cleaning

Street Department

- Performed snow & ice control operations as needed
- Performed street sign inventory
- Held bid opening for the Lower Pine Street Improvement Project
- Removed the downtown community Christmas tree

Parks/Cemetery/Pool/City Hall/Airport

- Performed snow & ice control operations as needed
- Performed annual picnic table repairs & maintenance
- The new HVAC unit has been installed for the Okanogan Library
- Prepared the Okanogan Legion Park for the COVID-19 vaccination clinic

Shop

- Performed minor vehicle & equipment maintenance
- Performed snowplow equipment repairs
- Performed vactor truck repairs
- Performed street sweeping equipment repairs & maintenance

Other

- Attended a meeting with the Okanogan Legion Airport Pilots Association
- Public Works held a monthly safety meeting