CITY OF OKANOGAN
COUNCIL MINUTES

January 7, 2025

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the pledge of allegiance.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Rob Gillespie, Lisa Bauer, Eric Lind, Denise Varner, John Lyles and through zoom, Robert Chilcote.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Fire Chief Brad Armstrong, Building Official Bryan Forbus, Code Enforcement/Animal Control Craig Caswell and Under Sheriff Dave Yarnell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Bauer moved, seconded by Varner to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of December 17, 2024 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 55603 through 55618 dated January 7, 2025 in the amount of $110,464.54, December 1st Open Period Claims Vouchers numbered 55568-55602 #55576 voided dated December 30, 2024 in the amount of $66,774.21, Payroll Checks numbered 55493 through 55508 and 55552 through 55567 in the amount of $138,349.88 for December 2024, a Wire Transfer dated December 24, 2024 in the amount of $48,089.60, a Debit Card Transaction dated December 31, 2024 in the amount of $549.97 and a Debit Card Transaction dated January 2, 2025 in the amount of $348.00 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson did not submit a written report but announced:

- Provided details about the water main break that occurred on December 22nd.
- Thanked the public works crew for all their hard work. Thanked community partners, Department of Health, Emergency Management and the Sheriff's Office for their assistance during the water main break.
- Reviewed the WSDOT Railway Crossing Grant Funding.

Fire Chief Brad Armstrong submitted a written report and in addition announced:

- The meeting with the Washington State Ratings Bureau went well and will share results when received.

Clerk's Office submitted a written report and in addition announced:

- State Audit exit occurred on December 19th with no findings.
- Kaylee is back to work, beginning next week city hall will be open Monday through Friday.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but announced:

- Catching up on things after being gone for 2 weeks.
- Met with Washington State Ratings Bureau today.

Code Enforcement/Animal Control Craig Caswell submitted a written report, reviewed the report and answered councilmembers questions.

Sheriff's Office submitted a written report. Under Sheriff Dave Yarnell reviewed the report and answered councilmembers questions.

COMMITTEE REPORTS

There were no Committee reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Board of Appeals Appointments
Mayor Turner introduced appointments to the Board of Appeals.

Varner moved, seconded by Chilcote to confirm the appointments of Tim Pecha, Stan Carter, Nick Yusi, Mac Torrance and Arron Hendrickson to the Board of appeals for the year 2025.

There was a brief discussion.

Motion carried without objections.

Progress Estimate 2 – Rudnick & Sons LLC – Power Outage Resilience Project
Mayor Turner asked Public Works Director Shawn Davisson to introduce Progress Estimate 2 – Rudnick & Sons, LLC.

Lyles moved, seconded by Gillespie that the City issue payment to Rudnick & Sons LLC for Progress Estimate 2.

There was a brief discussion.

Vote on the motion.

Ayes: Bauer, Oyler, Chilcote, Gillespie, Lyles, Lind and Varner

Noes: None

Motion Carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer announced:
- Will be attending City Action Days.

Councilmember Varner announced:
- Chamber Annual Winter Warmer Banquet honoring Citizen of the Year Bess Derting and Business of the Year Crafted is February 5th at Coulee Farms, tickets are $25.

MAYOR'S REPORT

Mayor Turner announced:

Appointment of Department Heads – With Council Confirmation
Jessica Blake, Clerk Treasurer
W. Scott Detro, City Attorney

Mayor Turner asked if there were any objections to the appointment of Clerk Treasurer/City Attorney, seeing no objections, the appointments are affirmed.

Appointment of Department Heads
Shawn Davisson, Public Works Director
Bryan Forbus, Building Official/Permit Administrator
Christopher Johnson, City Planner
Brad Armstrong, Fire Chief

- Applied for the Public Works Board Grant – WWTP Upgrade Planning
- Will be attending the Emergency Management Quarterly meeting.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:37 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

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Wayne Turner, Mayor

ATTEST:

_____
Jessica Blake, Clerk Treasurer