CITY OF OKANOGAN
COUNCIL MINUTES

June 3, 2025

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Steve Streeter, John Lyles, Eric Lind, Lisa Bauer, Denise Varner and Robert Gillespie.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Fire Chief Brad Armstrong, Code Enforcement Craig Caswell and through zoom Planner Christopher Johnson and Undersheriff Dave Yarnell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Lind to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of May 20, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56150 through 56179 dated June 3, 2025 in the amount of $161,543.61, Payroll Checks numbered 56084 through 56099 and 56133 through 56149 in the amount of $135,634.06 for May 2025 and a Debit Card Transaction dated April 30, 2025 in the amount of $257.41 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson did not submit a written report but announced:

- 3rd Avenue mainline installed this week not including fire hydrants.
- Pipkin Construction worked Friday and dug up a mystery water service line that went nowhere but it did cause a water leak. That was fixed. They also collapsed a sewer line.
- Work on 3rd Avenue is going well.
- Public Works crew are getting the city streets ready for graduation and Okanogan Days.

City Planner Christopher Johnson did not submit a written report but announced:

- Working on school zoning.
- Working on funding for overlook at Alma Park
- Working on zoning for accessory dwellings.

Building Official/Permit Administrator Bryan Forbus submitted a written report but was not present at the meeting.

Fire Chief Brad Armstrong submitted a written report and in addition to answering councilmembers' questions announced:

- Updated calls to 107.
- All annual testing should be completed before the end of July.

Code Enforcement/Assistant Permit Administrator Caswell submitted a written report and in addition to answering councilmembers' questions announced:

- Will start working on properties that are overgrown around town, possible fire hazards.

Clerk's Office submitted a written report and in addition announced:

- Meeting with Peter from TBI about investments.
- City will have a booth at Okanogan Days.

Sheriff's Office submitted a written report. Undersheriff Yarnell reviewed the report and answered councilmembers' questions.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Ordinance 1244 – Accessory Dwelling Units – Chapter 18.70
Mayor Turner asked Planner Christopher Johnson to introduce Ordinance 1244 Accessory Dwelling Units – Chapter 18.70.

Varner moved, seconded by Lyles to adopt Ordinance No. 1244, establishing an Accessory Dwelling Unit Ordinance to encourage and control development of additional housing within the existing residential zoning districts in the City of Okanogan.

There was a brief discussion.

Vote on the motion.

Ayes: Streeter, Lind, Bauer, Gillespie, Oyler, Lyles and Varner

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Progress Estimate 3 – Elmway Watermain Extension – Gray & Osborne
Mayor Turner asked Director of Public Works Shawn Davisson to introduce Progress Estimate 3 – Elmway Watermain Extension Project.

Gillespie moved, seconded by Bauer that the City issue payment to Rudnick & Sons LLC for Progress Estimate 3.

There was a brief discussion.

Vote on the motion.

Ayes: Varner, Gillespie, Lyles, Lind, Streeter, Bauer and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Multiforce Software Services Agreement
Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce 2024-2025 Multiforce Services Agreement.

Lyles moved, seconded by Lind to approve the 2024-2025 Multiforce Services Agreement and authorize payment.

There was a brief discussion.
Vote on the motion.

Ayes: Lyles, Bauer, Oyler, Streeter, Varner, Gillespie and Lind

Noes: None

Motion Carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Varner announced:

- June 7th is Okanogan Days; 50 vendors are signed up and the parade starts at 11am.
- June 19th is the Rotary steak night.

Councilmember Bauer announced:

- Attended Economic Alliance meeting.

Councilmember Streeter asked if the city has a cat ordinance. Mayor Turner answered no.

MAYOR'S REPORT

Mayor Turner announced:

- Attended meeting with Representative Andrew Engell.
- Attended the cornerstone rededication ceremony at the Courthouse facilitated by the Free Masons on May 27th.
- Attending Community Collaboration meeting on June 4th.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:35 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

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Wayne L Turner, Mayor

ATTEST:

Jessica Blake, Clerk Treasurer