CITY OF OKANOGAN
COUNCIL MINUTES
December 02, 2025

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Wayne L. Turner Councilmembers: Lisa Bauer, Greg Oyler, Eric Lind Sr., John Lyles, Robert Gillespie, Steve Streeter, and Denise Varner.

Also Present: Clerk-Treasurer Jessica Blake, Deputy Clerk-Treasurer Susan Stewart, Public Works Director Shawn Davisson, Code Enforcement Officer Craig Caswell, Building Official/Permit Administrator Bryan Forbus, and Fire Chief Brad Armstrong. Undersheriff Dave Yarnell of the Okanogan County Sheriff's Office was present through Zoom.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Bauer moved, seconded by Lind, Sr. to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting and Public Hearing of November 18, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56791 through 56822 dated December 02, 2025 in the amount of $145,976.07, and Payroll Checks numbered 56717 – 56732 and 56775 – 56790 and two direct deposit runs in the amount of $125,641.98 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report. In addition, he announced the following:

- Performed digging test holes at the WWTP
- Performed setting and installing lights on the community Christmas Tree
- The City was unsuccessful with the Transportation Improvement Board for grant funding for the two applications submitted in August 2025 for chip seal and sidewalks
- The City's new mechanic Jay Hurst started CDL training
- Performed interviewing for the vacant Maintenance I position, an offer was extended and accepted by Miguel Figueroa, he will start on December 8, 2025
- Attended a meeting regarding the Quality Inn

Fire Chief Armstrong submitted a written report and updated the number of calls for 2025 from 235 to 253.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report, reviewed the information in his report, and answered questions.

Building Official Bryan Forbus submitted a written report, reviewed the information in his report, and announced the following:

- 40 total permits to date in 2025
- Issued a Certificate of Occupancy for 20 Dunning Road
- Received a Variance Petition to install a carport in the front setback zone at 1009 4th Avenue, North which is currently out for Public Comments and a Hearing scheduled for January 5th, 2025 at 5:30 pm. in Council Chambers
- Met with Quality Inn owners and their real estate agent to discuss requirements to bring the building up to current code and a potential plan for reopening

Clerk's Office submitted a written report. In addition, Clerk Treasurer Blake announced the following:

- City Attorney W. Scott DeTro is retiring effective February 1st, 2026

Sheriff's Office submitted a written report and Undersheriff Yarnell reviewed the information in the report.

COMMITTEE REPORTS

There were no committee reports on the Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business on the Agenda.

NEW BUSINESS

Resolution 2025-9 – Hotel Motel Allocations

Clerk-Treasurer Blake introduced Resolution No. 2025 – 9 – Hotel Motel Allocations.

Varner moved, seconded by Lyles to approve Resolution No. 2025 – 9.

There was a brief discussion.

Vote on the motion.

Ayes: Lyles, Lind, Sr., Varner, Bauer, Oyler, Streeter, and Gillespie

Noes: None

Motion carried: 7 Ayes: 0 Noes

Revize Website Agreement

Clerk-Treasurer Blake introduced Revize Website Agreement.

Lyles moved, seconded by Lind, Sr. to authorize Mayor Turner sign the Revize Custom Design Web Services Sales Agreement.

There was no discussion.

Vote on the motion.

Ayes: Oyler, Varner, Gillespie, Streeter, Bauer, Lyles, and Lind, Sr.

Noes: None

Motion carried: 7 Ayes: 0 Noes

2026-2028 Teamsters Local 760 Union Contract

Mayor Turner introduced the 2026 – 2028 Teamsters Local 760 Union Contract.

Lind, Sr. moved, seconded by Gillespie to authorize Mayor Turner to sign the 2026 – 2028 Teamsters Local 760 Clerk's Office Union Contract.

There was a brief discussion.
Vote on the motion.

Ayes: Bauer, Gillespie, Lyles, Lind, Sr., Oyler, Streeter, and Varner

Noes: None

Motion carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Varner reported Wednesday, December 3, 2025 is the Farm Lights Festival with line up at 5:30 pm, the parade is scheduled to start at 6:00 pm, and anyone wanting to ride in the City of Okanogan pickup should meet at the Okanogan Grange Hall between 5:30 – 6:00 pm.

MAYOR'S REPORT

Mayor Turner expressed his appreciation to Staff for getting the Union Contracts and negotiations finalized.

Mayor Turner requested that the Councilmembers attending the Elected Official's Training in Wenatchee on Saturday, December 6th, 2025 meet him in front of City Hall at 6:00 am.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:28 p.m.

Minutes taken and prepared by Deputy Clerk-Treasurer Susan Stewart

APPROVED:

_____
Wayne L. Turner, Mayor

ATTEST:

_____
Jessica Blake, Clerk Treasurer