

**CITY OF OKANOGAN
COUNCIL MINUTES**

January 2, 2024

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 7:00 p.m.

OPEN RECORD PUBLIC HEARING: Application for Shoreline Management Substantial Development and Shoreline Conditional Use Permit – Okanogan County Sheriff's Storage and Morgue

Mayor Pro Tem Bauer opened the hearing at 7:00 p.m. stating the purpose of this hearing is to take relevant testimony on Okanogan County's Application for Shoreline Management Substantial Development and Shoreline Conditional Use Permit.

Mayor Pro Tem Bauer asked if there are any challenges to the Council's jurisdiction. There were none stated.

Mayor Pro Tem Bauer provided the opportunity for the disclosure of any conflicts of interest or appearance of fairness issues or disclose any pertinent information. There were none stated.

Mayor Pro Tem Bauer provided the opportunity for the disclosure of any ex-parte communication, such that everyone will have the benefit of the information. There were none stated.

Mayor Pro Tem Bauer asked if there was anyone present who wished to challenge any of the Council, or herself as the Hearing Chairman, for conflicts of interest or appearance of fairness issues in conducting this hearing. With any conflicts noted, the Doctrine of Necessity will prevail in order to have a quorum. There were none stated.

Mayor Pro Tem Bauer opened the testimony portion of the hearing at 7:02 p.m. with the presentation of the Staff Report and then will provide for any Petitioners who desires to speak the opportunity, then those who signed in the opportunity to present testimony and then anyone present to present testimony, stating your name and address clearly please.

Mayor Pro Tem Bauer asked for Staff to provide a Staff Report. Building Official Bryan Forbus provided the Staff Report and reviewed the information provided to the council.

Mayor Pro Tem Bauer provided an opportunity for the Council to ask direct questions. Councilmember Gillespie asked about the building on map that is

close to shoreline, will it be susceptible to flooding. Pete Palmer from the Okanogan County Planning Department stated that they will be removing three dilapidated buildings and building one building in their place, which will be further away from the shoreline. Councilmember Bauer asked about involvement of the Tribe. Ms. Palmer provided a response.

Mayor Pro Tem Bauer provided opportunity for Petitioners and Staff to rebut. There was no rebuttal offered.

Mayor Pro Tem Bauer provided the opportunity for discussion amongst the Council. There was none.

Mayor Pro Tem Bauer closed the hearing portion of the meeting at 7:09 p.m.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: Greg Oyler, Rob Gillespie, Eric Lind, Robert Chilcote, John Lyles and Denise Varner

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Building Official/Permit Administrator Bryan Forbus, Fire Chief Brad Armstrong and Undersheriff Dave Yarnell.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Chilcote to approve the Agenda and Consent Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of December 19, 2023 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 54215 through 54231 dated December 30, 2023 – 1st Open Period in the amount of \$46,654.37, Payroll Checks numbered 54129

through 54143 and 54199 through 54214 in the amount of \$118,542.45 for December 2023 and Payroll Checks numbered 54183-54198 voided were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Fire Chief Brad Armstrong submitted a written report and in addition announced:

- Year end report; 249 calls for 2023 and 1880 hours of training.
- Have a full crew with three on the waiting list.

Director of Public Works Davisson submitted a written report and in addition announced:

- Took delivery of a conex box for more secure storage.
- Performed submitting the annual mosquito monitoring report to the Department of Ecology.
- Performed submitting renewal documentation for the annual mosquito control general permit to the Department of Ecology.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but announced at the meeting:

- 38 permits were issued for 2023
- Contacted A-1 Asbestos about a quote for asbestos testing at the old Valley Care building.

Clerk's Office submitted a written report and in addition announced:

- Still reviewing the applications for the Code Enforcement position.
- Had a meeting with Department of Revenue for Business Licensing; will implement in 2025.

Sheriff's Office submitted a written report and in addition reviewed the report and answered Councilmember's questions.

- Will not be re-districting county.
- Budget finally approved, no animal control or new officers.
- Need to fill nine positions in the jail.
- Rick Ballum is the part-time SAR coordinator.
- Jodie Barcus has been promoted to Chief Deputy of Patrol.

COMMITTEE REPORTS

Scholarship Committee:

Councilmember Varner announced that she and Councilmember Lisa Bauer met to review the 5 applications received for Center for Quality Communities Scholarship. It was a hard choice but selected Paulina Gutteriez Naranjo. Her career goal is to be a nurse. She has volunteered at the hospital and clinic to observe the role that nurses play in helping patients and doctors. She volunteers for special Olympics, town tidy up, Grainger Elementary school garden to donate food to Food Banks; teaches Spanish to young students and adults. Is a member of five Clubs including ASB president that provides community service activities to raise funds for community or to better our community.

Paulina's application will move on to the AWC CQC committee along with applications from other cities throughout the state; three \$3,000 scholarships will be awarded to incoming college freshmen students.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Application for Shoreline Management Substantial Development and Shoreline Conditional Use Permit – Okanogan County Sheriff's Storage and Morgue

Mayor Pro Tem Bauer asked Building Official Bryan Forbus to introduce the Application for Shoreline Management Substantial Development and Shoreline Conditional Use Permit for Okanogan County Sheriff's Storage and Morgue.

Varner moved, seconded by Lyles to adopt by reference the Staff Finding of Facts & Conclusions and approve as applied OKA SDP-23-01 to standard subject to the applicant satisfying all of conditions as recommended by Staff.

There was a brief discussion.

Vote on the motion.

Ayes: Lind, Bauer, Chilcote, Varner, Gillespie, Lyles and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Councilmembers Oath of Office-

Denise Varner.-Position #6 for a 4 Year Term

John Lyles-Position #7 for a 4 Year Term

City Clerk Treasurer Jessica Blake gave the Oath of Office to Denise Varner and John Lyles.

Appointments to Board of Appeals

Tim Pecha: Position No. 1

Stan Carter: Position No. 2

Nick Yusi: Position No. 3

Mac Torrance: Position No. 4

Arron Hendrickson: Position No. 5

Mayor Pro Tem Bauer introduced appointments of Tim Pecha, Stan Carter, Nick Yusi, Mac Torrance, and Arron Hendrickson to the Board of Appeals for the year 2024, to expire January 2, 2025.

Oyler moved, seconded by Chilcote to confirm the appointments of Tim Pecha, Stan Carter, Nick Yusi, Mac Torrance, and Arron Hendrickson to the Board of Appeals for the year 2024.

Vote on the motion.

Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing none, the motion passed without objection.

Appointments to Board of Adjustment

Robert Garrison: Position No. 3

Steve Streeter: Position No. 4

Abel Torres: Position No. 5

Mayor Pro Tem Bauer introduced re-appointments of Robert Garrison, Position No. 3, Steve Streeter, Position No. 4 and Abel Torres, Position No. 5 for terms expiring January 2, 2027 to the Board of Adjustment.

Varner moved, seconded by Oyler to confirm the re-appointments of Robert Garrison, Position No. 3, Steve Streeter, Position No. 4, and Abel Torres, Position No. 5 to the Board of Adjustment, terms expiring January 2, 2027.

Vote on the motion.

Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing none, the motion passed without objection.

Appointments to Planning Commission

Sarin Molnar, Position No. 5

Mayor Pro Tem Bauer introduced the re-appointment of Sarin Molnar Position No. 5 to the Planning Commission, term expiring January 2, 2030.

Lyles moved, seconded by Lind to confirm the re-appointment of Sarin Molnar to Position No. 5 to the Planning Commission, term expiring January 2, 2030.

Vote on the motion.

Mayor Pro tem Bauer asked if there were any objections to the motion. Seeing none, the motion passed without objection.

Murray Street Booster Station Don Kruse Electric Contract Award

Mayor Pro Tem Bauer asked Director of Public Works Shawn Davisson to introduce Don Kruse Electric Contract Award to replace Murray Street Booster Pump #2.

Lind moved, seconded by Chilcote to accept Don Kruse Electric's proposal and award the contract in the amount of \$8,378.15.

There was no discussion.

Vote on the motion.

Ayes: Lyles, Bauer, Oyler, Chilcote, Varner, Gillespie, and Lind

Noes: None

Motion Carried: 7 Ayes: 0 Noes

Gray & Osborne Amendment 18 – Water Plan

Mayor Pro Tem Bauer asked Director of Public Works Shawn Davisson to introduce Gray & Osborn, Inc. Amendment No. 18 to Contract for Professional Engineering Services.

Lind moved, seconded by Varner to approve the Gray & Osborne, Inc Amendment No. 18.

There was no discussion.

Vote on the motion.

Ayes: Bauer, Oyler, Chilcote, Gillespie, Lyles, Lind, and Varner

Noes: None

Motion Carried: 7 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Varner announced:

- Food Truck Festival April 27th.

Councilmember Chilcote announced:

- We should all really think about the words we are reciting in the Pledge of Allegiance. Very important words.

MAYOR'S REPORT

There was no Mayor's Report

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:39 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer