

**CITY OF OKANOGAN  
COUNCIL MINUTES**

**April 2, 2024**

**CALL TO ORDER**

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Robert Chilcote, John Lyles and Denise Varner

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, Building Official/Permit Administrator Bryan Forbus, Fire Chief Brad Armstrong and Undersheriff Yarnell through zoom.

Excused: Robert Gillespie, Eric Lind and Lisa Bauer

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Varner moved, seconded by Chilcote to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

**EXCUSE COUNCILMEMBERS**

Councilmembers Robert Gillespie, Eric Lind and Lisa Bauer were excused with passage of the Agenda and Consent Agenda.

**APPROVAL OF MINUTES**

The Minutes of the Regularly Scheduled Council Meeting of March 19, 2024 were approved with passage of the Consent Agenda.

**APPROVAL OF VOUCHERS**

Claims Vouchers numbered 54585 through 54617 dated April 2, 2024 in the amount of \$150,962.71, Payroll Checks numbered 54515 through 54530 and 54569 through 54584 in the amount of \$123,008.13 for March 2024, a Debit Card Transaction dated March 1, 2024 in the amount of \$123.51, and a Debit Card Transaction dated March 8, 2024 in the amount of \$75.00 were approved with the Consent Agenda.

## **PUBLIC COMMENT**

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

## **DEPARTMENT HEAD REPORTS**

Director of Public Works Davisson submitted a written report and in addition announced:

- Attended a meeting with pilots regarding installing gravel in front of hangars; this project will be completed by the pilots, not the city.
- Performed repairs & maintenance at the City Pool.
- Performed hiring two seasonal employees.
- The Okanogan Conservation Districts Chipping event was last week.
- Arbor Day is April 26<sup>th</sup> at 11:00 am at the boat launch.

Building Official/Permit Administrator Bryan Forbus submitted a written report and in addition announced:

- Update on Blue Mountain mobile home demos; there are two burned out mobile homes that will be removed from the properties.
- Update on the test results from A1-Asbestos at the old Valley Care buildings, which were positive for asbestos including floor tiles and in between ceiling and roofing.

Fire Chief Brad Armstrong submitted a written report to council and in addition announced:

- Updated from 81 calls to 88 calls.
- Two members of the fire department completed EMT classes and will be taking the national exam.
- This Friday will be the first Coffee with the Chief at the Fire Hall from 9am-10am.

Clerk's Office submitted a written report and in addition announced:

- Attended budget review meeting with Department of Ecology about Spring & Fall cleanup grant. We are looking into possible use of paper bags for these events.
- Will be attending the Washington Public Treasurers Association conference in Chelan next Tuesday-Friday. The Deputy Clerk will also be attending.
- Included with the Clerks report is Washinton Municipal Clerks Association (WMCA) Conference highlights.

Sheriff's Office submitted a written report and in addition, Undersheriff Yarnell reviewed the report with council and provided a staff update.

Code Enforcement/Animal Control Officer Tyson Martin did not submit a written report and was not present at the meeting.

### **COMMITTEE REPORTS**

There were no Committee Reports on the Agenda.

### **UNFINISHED BUSINESS**

There was no unfinished business on the Agenda.

### **NEW BUSINESS**

#### Ordinance 1231 – Water – 1<sup>st</sup> Reading

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce OMC 13.01.040 Update/Ordinance 1231 – 1<sup>st</sup> Reading.

Lyles moved, seconded by Chilcote to advance Ordinance 1231 to the April 16<sup>th</sup> council meeting for a second reading.

There was no discussion.

Advanced Ordinance 1231 – Water to the April 16, 2024 council meeting for a 2<sup>nd</sup> Reading, without any objections.

#### Ordinance 1232 – Sewer – 1<sup>st</sup> Reading

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce OMC 13.08 Update/Ordinance 1232 – 1<sup>st</sup> Reading.

Varner moved, seconded by Oyler to advance Ordinance 1232 to the April 16<sup>th</sup> council meeting for a second reading.

There was no discussion.

Advanced Ordinance 1232 – Sewer to the April 16, 2024 council meeting for a 2<sup>nd</sup> Reading, without any objections.

#### Utility Bill Adjustment Request

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce the Utility Bill Adjustment Request from Ken Finney due to a leak.

Varner moved, seconded by Chilcote that the City of Okanogan make a one-time utility adjustment to Ken Finney, Account #1602.0 in the amount of \$1,926.36.

There was a brief discussion.

Vote on the motion.

Ayes: Lyles, Chilcote, Varner and Oyler

Noes: None

Motion Carried: 4 Ayes: 0 Noes

### **PUBLIC COMMENT**

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

### **COUNCILMEMBER'S COMMENT**

Councilmember Varner announced:

- Food Truck Event is April 27<sup>th</sup> from 4pm-9pm with the Company Band providing music.

### **MAYOR'S REPORT**

#### *National Library Workers Day Proclamation*

Mayor Turner proclaimed Tuesday, April 9, 2024 as National Library Workers Day. Mayor Turner encouraged all in this community to take advantage of the variety of library resources available and to thank library workers for their exceptional contributions to American life. Dated this 2<sup>nd</sup> day of April in the year 2024.

### **ADJOURNMENT**

There being no further business before the Council, the Meeting was adjourned at 7:26 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

**APPROVED:**

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**Wayne L Turner, Mayor**

**ATTEST:**

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**Jessica Blake, Clerk Treasurer**