

MEMORANDUM

TO: Okanogan City Council and Mayor Turner

FROM: Jessica Blake, Clerk Treasurer

DATE: March 29, 2024

SUBJECT: OMC 13.08 Update/Ordinance 1232 – 1st Reading

Attached for a first reading is Ordinance 1232, updating section 13.08 of the Okanogan Municipal Code. The update follows a refund request received for water/sewer connection applications received in 2020. This was reviewed by the Water, Wastewater, and Solid Waste Committee on February 27th.

The updates to the OMC are based on the committee proposal to add language which would allow for a refund of application fees when no funds have been spent or encumbered by the city. The maximum refund is proposed at 80% of the fees paid and must be authorized by city council.

Additional changes include updates to outdated job titles and current practices.

Suggested Motion: I move to advance Ordinance 1232 to the April 16th council meeting for a second reading.