

## **MEMORANDUM**

TO: Okanogan City Council and Mayor Turner

FROM: Jessica Blake, Clerk Treasurer

DATE: April 3rd, 2024

SUBJECT: OMC 13.08 Update/Ordinance 1232 – 2nd Reading

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Attached for a second reading is Ordinance 1232, updating section 13.08 of the Okanogan Municipal Code. The update follows a refund request received for water/sewer connection applications received in 2020. This was reviewed by the Water, Wastewater, and Solid Waste Committee on February 27<sup>th</sup>.

The updates to the OMC are based on the committee proposal to add language which would allow for a refund of application fees when no funds have been spent or encumbered by the city. The maximum refund is proposed at 80% of the fees paid and must be authorized by city council.

Additional changes include updates to outdated job titles and current practices

**Suggested Motion:** I move to adopt Ordinance 1232.