

**CITY OF OKANOGAN
COUNCIL MINUTES**

May 7, 2024

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and the Pledge of Allegiance was led by Boy Scout Troops 60 and 71.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Robert Chilcote, John Lyles, Eric Lind, Lisa Bauer and through zoom, Denise Varner.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Public Works Director Shawn Davisson, and Fire Chief Brad Armstrong.

Mayor Turner announced that Councilmember Gillespie would not be in attendance and asked to be excused. Councilmember Lyles moved, seconded by Councilmember Chilcote, to excuse Robert Gillespie from tonight's meeting. No objections.

Excused: Robert Gillespie

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Bauer to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of April 16, 2024 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 54684 through 54740 dated May 7, 2024 in the amount of \$244,136.02, Payroll Checks numbered 54618 through 54633 and 54668 through 54683 in the amount of \$132,771.11 for April 2024, a Debit

Card Transaction dated March 29, 2024 in the amount of \$503.76 a Debit Card Transaction dated April 1, 2024 in the amount of \$247.56, a Debit Card Transaction dated April 8, 2024 in the amount of \$90.00 and a Debit Card Transaction dated April 30, 2024 in the amount of \$503.24 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report and in addition announced:

- Performed monitoring of the Oak Street project.
- Performed work on the Island Trail.
- Assisted the Okanogan-Omak Rotary with their Island Trail work.
- Performed opening the Okanogan Legion Park restrooms & showers.
- Performed opening the restrooms at Alma Park.
- Received Thank you card from the Okanogan Chamber.
- Sidewalks on Oak Street should be finished this Friday.
- Painting the pool should be completed this week.

Building Official/Permit Administrator Bryan Forbus did not submit a written report and was not present at the meeting.

Fire Chief Brad Armstrong submitted a written report to council and announced that he did not have any updates.

Clerk's Office submitted a written report and in addition announced:

- Completed Annual report; being reviewed by Councilmember Gillespie.
- Met with Department of Ecology and Okanogan County for Air Quality Grant; Discussing use of paper bags versus plastic for cleanup events with Sunrise.
- The City will have a booth at Okanogan Days. There will be a survey for city residents about spring/fall clean up events.

Sheriff's Office submitted a written report but was not present at the meeting.

COMMITTEE REPORTS

Council Rules Committee Report

Councilmember Varner announced that the Mayor, City Clerk and councilmembers Chilcote & Lyles met to discuss City Council Rules of Procedure. Rules of Procedures to be added or changed:

- Add: Limit Public comment to 3 minutes and councilmembers shall not engage with citizens during their comment period.
- Add: Adjournment Due to Emergency or Disruption.
- Change: The Chair no longer needs to repeat all motions made.
- Change: Order of Business: Public Hearing will occur after the Call to Order/Pledge of Allegiance.
- Add: Code of Ethics.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Boy Scouts Troop Presentation

Troop 60 and Troop 71 presented the flags and then introduced themselves to Council. Troop Leader Lisa Turner explained the functions/events and volunteer projects the troops participate in. The Troop shared a slideshow of their events and adventures.

FEMA Hazard Mitigation Grant Amendment 1

Mayor Turner asked Public Works Director Shawn Davisson to introduce FEMA Hazard Mitigation Grant Amendment 1, Power Outage Resilience Project.

Bauer moved, seconded by Lyles to approve FEMA contract D23-021 amendment 1 and authorize Mayor Turner to sign the amendment.

There was a brief discussion.

Vote on the motion.

Ayes: Bauer, Oyler, Chilcote, Lyles, Lind and Varner

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Murray Street Booster Station Change Order

Mayor Turner asked Public Works Director Shawn Davisson to introduce Murray Street Booster Station Change Order.

Lyles moved, seconded by Lind that Change Order No. 1 be approved.

There was no discussion.

Vote on the motion.

Ayes: Lind, Bauer, Lyles, Varner, Oyler and Chilcote

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Ordinance 1233 – 2024 Budget Amendment

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce Ordinance 1233 – 2024 Budget Amendment.

Lind moved, seconded by Bauer to adopt Ordinance No. 1233.

There was a brief discussion.

Vote on the motion.

Ayes: Bauer, Lyles, Lind, Oyler, Chilcote and Varner

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Gray & Osborne Amendment No. 20 3rd Ave Improvements

Mayor Turner asked Public Works Director Shawn Davisson to introduce Gray & Osborne Amendment No. 20 – 3rd Avenue Improvements.

Lind moved, seconded by Lyles to approve Amendment No. 20 with Gray & Osborne, Inc in the amount not to exceed \$139,000.00.

There was no discussion.

Vote on the motion.

Ayes: Oyler, Varner, Chilcote, Bauer, Lyles and Lind

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Oak Street Improvements Rudnick & Sons LLC Progress Estimate 1

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce Progress Estimate No. 1 Rudnick & Sons LLC, Oak Street Improvements.

Oyler moved, seconded by Bauer that the City issue payment to Rudnick & Sons LLC for Progress estimate No. 1.

There was a brief discussion.

Vote on the motion.

Ayes: Lyles, Lind, Varner, Bauer, Oyler and Chilcote

Noes: None

Motion Carried: 6 Ayes: 0 Noes

Bains Notice of Default

Mayor Turner introduced Bains Notice of Default; 520 2nd South (Valley Care) Report Update.

Oyler moved, seconded by Chilcote to approve the Bains letter of default and authorize Mayor Turner to sign the letter.

There was a brief discussion.

Vote on the motion.

Ayes: Lyles, Bauer, Oyler, Chilcote, Varner and Lind

Noes: None

Motion Carried: 6 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer thanked Troop 60 and Troop 71 for coming to the council meeting.

Councilmember Chilcote thanked the scouts for coming to the council meeting and to keep up the good work.

Councilmember Varner thanked City staff and public works for all their support for the food truck festival. Okanogan Days is June 1st.

MAYOR'S REPORT

Mayor Turner announced:

- Visited The Big Fix free spay/neuter clinic for dogs and cats at the Agriplex. It is quite the setup and the biggest event in Washington State that they have had.

AWC Scholarship

Received a letter thanking the city for applying and that none of our applicants were selected.

Public Service Recognition

Thanked all city employees in recognition of public service week.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:54 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Wayne L Turner, Mayor

ATTEST:

Jessica Blake, Clerk Treasurer