

MEMORANDUM

To: Okanogan City Council, and Mayor Turner

From: Shawn Davisson, Director of Public Works
Jessica Blake, Clerk/Treasurer

Date: November 15, 2023

Subject: Waive Minor Irregularity Oak Street Improvements

On November 8, 2023 a bid opening was conducted by Gray & Osborne, Inc. on behalf of the City of Okanogan for the subject project.

The apparent low bidder (Rudnick & Sons LLC) submitted the Local Agency Proposal Bond originally included in the contract provisions and signed that they acknowledged receipt of Addendum 3. Shortly after the bid opening, a Rudnick & Sons LLC representative called when he realized that his employee had not replaced the bond with the revised proposal bond per Addendum 3. They then provided the proposal bond included in Addendum 3 within the hour.

After reviewing and discussing this item with our city attorney and Gray & Osborne, we have determined it to be minor and immaterial and urge the council to waive this issue as a minor irregularity so we can move forward with the award.

Suggested Motion: I move that the City of Okanogan waive the issue for Rudnick & Sons LLC of a corrected Proposal Bond as a minor irregularity.