


**Staff Memorandum
Action Requested**

DATE: January 24, 2024
TO: Honorable Mayor and City Council
FROM: Chris Johnson, Contract Planner 
REF: Setting date for Public Hearing

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BACKGROUND

The City of Okanogan has received Notice of Intent from Okanogan County and the Okanogan Senior Citizens to initiate annexation proceedings for two properties at the southern extent of the current city boundaries.

Staff has reviewed the proposal and has deemed the materials to be adequate pursuant to RCW 35A. 14 (Annexation by code cities).

The Notice has been reviewed by the Planning Commission (October 09, 2023), by the Planning and Development Committee of the Council (November 02, 2023) and by the City Council (December 5, 2023).

Recommended zoning and comprehensive plan designations have been developed by the Planning Commission. The zoning designation to be applied to the annexed area shall be Commercial 3 (C-3). The Comprehensive Plan Designation to be applied to the Subject Properties shall be Office/Commercial/Institutional, unless modified in the future

Pursuant to RCW 35A.14.120, the next step in the process is for the Council to schedule a public hearing to allow public input, establish any conditions that should be applied and establish appropriate Zoning and Comprehensive Plan designations.

ACTION NEEDED

Staff has reviewed Annexation Notice of Intent and believes it to be consistent with the City Comprehensive Plan objectives for this area.

In order to move the annexation process forward as requested by Petitioners, Staff recommends the council schedule a public hearing to allow an opportunity for public input, establish any additional conditions that should be applied and adopt the Zoning and Comprehensive Plan designations recommended by the Planning Commission, or establish alternative Zoning and Comprehensive Plan designations.

SUGGESTED MOTION

“I move to set a Public Hearing date of February 20, 2024 at 7pm to hear public testimony on the Annexation of the properties bearing Assessor’s Office Parcel Numbers 3326170182 and 3326170209.”