

DEPARTMENT HEAD REPORT

Public Works

February 6, 2024

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed monthly water sampling
- Performed monthly meter reading
- Attended a water system plan meeting
- Barry Featherly attended an online training session

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed snow & ice control operations as needed
- Performed submitting the 2023 biosolids report to Department of Ecology
- Teena Vickers attended an online training

Street Department

- Performed snow & ice control operations as needed
- Performed refurbishing barricades
- Performed fabricating new barricades
- Performed street sweeping operations
- Performed lowering flags to half-staff as requested
- Performed electrical repairs on downtown light poles

Parks/Cemetery/Pool/City Hall/Airport

- Performed refurbishing picnic tables & trash receptacles
- Performed maintenance at the City Hall Complex
- Performed refurbishing airport picnic tables
- Performed litter cleanup on various right of ways

Shop

- Performed vehicle & equipment maintenance
- Performed street sweeping equipment repairs

Other

- Public Works participated in a monthly safety meeting
- Public Works is currently advertising for a Maintenance I position
- Performed posting annual OSHA documentation