

DEPARTMENT HEAD REPORT

Public Works

March 5, 2024

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed installing a new 8" valve at the arsenic removal plant
- Performed maintenance & inspection on Sunrise Booster Pumps
- Performed City Well #5 control valve repairs
- Performed relocating a residential water service

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed reservoir inspections
- Performed water line repairs
- Performed submitting the 2023 annual biosolids report to the Department of Ecology

Street Department

- Completed refurbishing barricades
- Completed fabricating new barricades
- Completed fabricating new trash receptacles
- Performed street sweeping operations
- Performed lowering flags to half-staff as requested
- Attended the Oak Street Improvements pre-construction meeting
- Performed cleaning off City maintained sidewalks
- Performed pothole patching

Parks/Cemetery/Pool/City Hall/Airport

- Completed refurbishing picnic tables & trash receptacles
- Performed maintenance at the City Hall Complex
- Performed installing new exterior lighting in front of City Hall
- Performed Okanogan Library HVAC repairs
- Performed placing picnic tables & trash receptacles throughout parks
- Performed leaf raking throughout parks
- Performed airport fuel system repairs
- Performed setting headstones
- Performed debris cleanup caused by a wind event

Shop

- Performed vehicle & equipment maintenance
- Performed parks equipment maintenance & repairs

Other

- Public Works participated in traffic control flagger training
- Public Works is currently advertising for 2 seasonal positions
- Performed installing public notifications as needed for the Building Official