

DEPARTMENT HEAD REPORT

Public Works

March 19, 2024

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed replacing meter boxes
- Performed monthly water sampling
- Performed monthly meter reading

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed effluent sampler repairs
- Performed mainline flushing
- Performed submitting the discharge monitoring report to the Department of Ecology

Street Department

- Completed refurbishing barricades
- Completed fabricating new barricades
- Completed fabricating new trash receptacles
- Performed street sweeping operations

Parks/Cemetery/Pool/City Hall/Airport

- Performed maintenance at the City Hall Complex
- Performed placing bleachers at the Central Valley Sports Complex
- Performed installing backstop netting at the Central Valley Sport Complex
- Prepared the Central Valley Sports Complex for irrigation
- Performed leaf raking throughout parks
- Performed dethatching at the Cemetery and Central Valley Sports Complex

Shop

- Performed vehicle & equipment maintenance
- Performed parks equipment maintenance & repairs
- Performed fire truck maintenance

Other

- Completed Maintenance I interviews
- Performed lowering American Flags as needed
- Performed annual fire extinguisher inspection & testing